



MEETING MINUTES COMMITTEE ON TRAINING IN SEARCH AND RESCUE (SAR)

Attendance	DATE	Wednesday, March 21, 2018	
	TIME	9:00 A.M.	
	LOCATION	Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Drive Carson City, Nevada 89701	
		Clark County Fire Station #18 575 E Flamingo Las Vegas, NV 89119	
	METHOD	Teleconference - Videoconference	
	RECORDER	Debbie Taylor-Cramer	
Committee Members	Present	Staff and Others	Present
Ben Miller	X	Bud Marshall	x
Carol Lynn	X	Paul Burke	x
Cheryl Cuthbertson	X	Peter Keegan (DAG)	x
Chris LeBlanc	X		
Dennis Gordon	X		
James Walker			
Josh Ketcham	X		
Patty Polish	X		
Peter Keegan	X		
Sean Wilkin	X		
Total	9		

1. CALL TO ORDER

Coordinator Paul Burke, Coordinator of Committee on Training in Search and Rescue called the meeting to order at 0901.

2. ROLL CALL

Roll call was performed by Debbie Taylor-Cramer, Division of Emergency Management. Quorum was established for the meeting.

3. PUBLIC COMMENT

Coordinator Paul Burke opened discussion for public commentary. No commentary presented in either venue.

4. STATE SAR COORDINATOR INTRODUCTORY REMARKS

Coordinator Paul Burke welcomed the committee and Peter Keegan for joining us. It has taken three years to establish this committee. The fact you are all here and willing to serve on this committee and help us move this agency in the direction it needs to go for Search and Rescue. We appreciate Metro partners and folks around the state. Patty Polish was going to call in, unfortunately she is ill. Welcome again.

5. ELECTION OF COMMITTEE CHAIR AND VICE CHAIR

Coordinator Paul Burke explained the structure of the committee; this is formal committee which requires us to have a committee chair. Paul asked Peter Keegan if it is required to have a vice chair or are we required to have just a chair. Peter Keegan suggested for the committee to move forward with the nominations for the chair, they can accept or decline. Paul opened up the floor for nominations from the committee. Chris LeBlanc recommended Paul Burke. Paul stated he is the SAR Coordinator and believed he cannot be the chair. Peter Keegan confirmed Paul cannot be the chair, one of the members need to be nominated. Paul asked if he may nominate, Peter said yes. Paul Burke nominated Dennis Gordon for chair. Josh Ketcham seconded the motion. Dennis Gordon nominated Cheryl Cuthbertson, she declined. Paul called for vote, all in favor, yes votes were unanimous. None opposed. Dennis Gordon is the Chair for the SAR Training Committee. Peter Keegan suggested for Paul to move forward have the members nominate for vice chair, which would be in the best interest. It is not required by statute, it allows a safety net in the event the chair is not available. Paul opened the floor for nominations for the vice chair. Cheryl Cuthbertson nominated Chris LeBlanc, Dennis Gordon seconded the nomination. Paul explained the committee meets two times a year. Chris stated if the vice chair position becomes time intensive, he may have to withdraw. All committee members understood. Paul called for vote, all in favor, yes votes were unanimous. None opposed. Chris LeBlanc is the vice chair for the SAR Training Committee.

6. RECOMMENDATIONS FOR ORGANIZATIONS SPECIALIZING IN SEARCH AND RESCUE

Paul Burke turned the meeting over to Chair Dennis Gordon. Paul Burke Coordinator offered to help with discussion. All of the Agenda items come directly out of 414, the requirements for the training committee to address. This particular one talks about recommendations for organizations in particularly deals with setting standards or maintaining a set of standards for Search and Rescue teams for the State of Nevada. In 2016 the SAR board adopted the FEMA 508-8 standards, which transferred into Resource Typing Library Tool (RTLTL) for FEMA. Within that tool there is a wilderness and urban standard. The SAR board adopted the wilderness standard for the initial set of standards for the State of Nevada. Discussion of building each jurisdiction approves the teams under a standard to be certified. Paul Burke will be reaching out to all the jurisdictions for the next meeting to build the resources.

7. CERTIFICATION PROCESS FOR SEARCH AND RESCUE ORGANIZATIONS

Dennis Gordon discussed this goes hand in hand with RTLTL. Paul Burke will initiate as discussed in number 6. Dennis Gordon motioned to table certification process until they have RTLTL built. Josh Ketcham seconded the motion. Dennis Gordon called for vote, all in favor, yes votes were unanimous. None opposed. Dennis Gordon had a unanimous vote to table.

8. INVENTORY AND COORDINATION OF SAR RESOURCES

Dennis Gordon stated this does pertain to resources and the teams both go hand in hand. Paul Burke motioned to table number 8, until they have the certification process. Josh Ketcham seconded the motion. Dennis Gordon called for vote, all in favor, yes votes were unanimous. None opposed. Dennis Gordon had a unanimous vote to table.

9. SEARCH AND RESCUE TRAINING

Paul Burke stated this one of the last elements of the training requirements to have a training calendar. The requirements are being worked on for budget for the calendar. If there is any training, put the coordinator and submit to Division of Emergency management to put on the calendar. Ben Miller asked if there could be additional classes/training on weekends. Post certification who can teach these courses, if they have the curriculum they are able to teach the course. Paul stated it is ultimately up to the agency who will teach the class/training. Ben Miller stated he would like to have the ability to hold the classes/training at other facilities on the weekends. Paul stated we can give you the state certificates. Dennis Gordon asked if anyone on the phone had any other comments, none were noted.

10. ESTABLISHMENT OF ONE OR MORE SUBCOMMITTEES

Dennis Gordon stated we do not need any subcommittees. Item number is closed.

11. FUTURE AGENDA ITEMS

Dennis Gordon asked if anyone had anything. Paul Burke stated we need to start with the statues and then move forward.

12. PUBLIC COMMENT

There was no Public Comment at either location.

13. ADJOURN

Dennis Gordon asked for motion to Adjourn, Motioned - Ben Miller
Second - Ben Ketcham, Motion Passed.

